

SWKC News



INSIDE THIS ISSUE:

Casino Volunteers	1
Pre-Register	1
Refer-a-Friend	1
Cash Call	1
Board Positions	2
Spring Camp	3

Important Dates:

- Survey deadline
February 11, 2019
- Spring Hockey Camp
Feedback by
February 15, 2019
- Pre-register by
March 1, 2019
- Casino April 13 & 14

Casino Volunteers Needed

The SWKC Casino will be taking place April 13 & 14, 2019. Please consider 1 of 8 Supervisory Positions and sign up by **MONDAY, FEBRUARY 11, 2019**. Volunteering for this club level event will fulfill your club level volunteer commitment for the season.

If you have already volunteered for a club level event for the 2018/19 season, volunteering for the casino will fulfill your club level commitment for the 2019/20 season.

Sign up on the website in "Events" section for detailed information on the positions

available. To sign up for a position, please click on the "Casino Volunteer Sign Up" button also on the website. Contact Gerald Barlage (gbarlage@shaw.ca) or Megan Wady (volunteerdir@southwestkc.ca) for more information.

Reminder, if you do not volunteer for the 2019/20 season, you will be charged the volunteer fee of \$125. If you were able to volunteer for a team level position, but not a club level position (or vice versa), you will be charged \$75 for the missing volunteer hours.

Cash Call

There has been some confusion around the validity of the cash call emails. There was an email "spoof" in mid-December from the President's email address urgently requesting money be transferred for equipment. That email was not real.

This year the decision was made to have a cash call as a form of fundraising rather than the Raffle as in years past. We regret not being able to convey this information at the beginning of the hockey season.

Fundraising is an important part of raising funds for the hockey club to cover costs such as mandated practice ice. Registration fees pay for game ice only. To learn more about the Club's finances, please attend the AGM in the spring - the date will be announced in late February or early March.

To pay the cash call, click on the "2018-2019 Cash Call" button on the website, SouthWestKC.ca, or log on to your RAMP Registration account.

Pre-Register for 2019-2020 Hockey Season

Discovery, Initiation & Novice Divisions (Birth Years 2011-2015) Pre-register by March 1, 2019 and receive a \$25 discount off the 2019-2020 season fees. A \$100 deposit will be required to hold your spot.

Atom & Pee wee Divisions (Birth Years 2007-2010) Pre-register by March 1, 2019 and you will receive SWKC swag at the start of the 2019-2020 season. A \$100 deposit will be required to hold your spot.

Refer-a-Friend

Refer-a-friend to sign up with SWKC for the 2019-2020 Hockey Season and you will each receive a \$25 refund.

Your friend must let us know who referred them at the time of registration. Offer only applies to new registrants to SWKC. Both player and friend must remain registered with SWKC in order to be eligible for refunds. Refunds will be processed between October 16-31, 2019.

Please email Registrar@SouthWestKC.ca with any questions.

Please visit our website to Pre-register.



“ Unless someone like you cares a whole awful lot, nothing is going to get better. It’s not.” – Dr. Seuss

Upcoming Board Positions

For our club to run well we need engaged parent participation. There are several positions available for the upcoming 2019/2020 hockey season.

Below is a description of the available positions, please contact the club President, Rob Kantypowicz (President@SouthWestKC.ca), for further information.

VICE PRESIDENT OF HOCKEY OPERATIONS

- Oversee all hockey operations and acts as the liaison between the Board and Category Directors and Coaches.
- Develop and presents on and off-ice hockey programs within the Association including all hockey development camps, i.e. spring training and conditioning.
- Develop strategies and goals for the ongoing development of all hockey players.
- Appoint directors, head coaches, and assistant coaches for each level of hockey.
- Ensure all directors, head coaches and assistant coaches are certified in accordance with Hockey Alberta guidelines.
- Obtain police checks on all directors, head coaches and assistant coaches.
- Meet with all directors, head coaches and assistant coaches at the beginning of the season for orientation, outlines strategies and expectations, provides direction, and answers questions.
- Provide the tools to the directors and coaches to ensure quality hockey programs are being run at each level.
- Coordinate training sessions on and off the ice to better develop directors and coaches to ensure they are adequately performing their duties, promoting a team environment, and ensuring kids have a safe and healthy place to

develop.

- Review the progress of directors, head coaches, and assistant coaches to ensure they are meeting the rules and guidelines set out in the beginning of each hockey season. If required the Vice President of Hockey Operations can remove or terminate a director, head coach and assistant coach at any time for not performing his or her duties.
- Determine how hockey evaluations are conducted each hockey season and oversees the evaluation process. The Vice President of Hockey Operations has the final say in the finalizing of all hockey teams.
- Ensure teams are competing at the right level.
- Ensure all the proper steps are taken and processes followed when disciplinary actions are taken. All disciplinary actions must be reported to the Board.
- Attend and participates in KC, Hockey Edmonton and Alberta Hockey Operational meetings.
- Appoint or select an Ice Allocator, Manager Mentor and Equipment Manager.
- When requested by the President, takes on all the President’s responsibilities while absent or cannot fulfil the remaining term.

SECRETARY

- Attend to all correspondence of the Association.
- Official custodian of the records of the Association; attending to filing all reports or certificates as may be required under the *Societies Act*.
- Attend and keeps accurate minutes of all Board and Association meetings.
- Issue notices of Board meetings or as directed by the Board.
- Prepare agendas for Board meetings and requests agenda items from board members to be added to the agendas.
- Ensure all documents are well

maintained and filed in accordance with all *Freedom of Information and Protection of Privacy Act (FOIP)* guidelines and policies.

COMMUNICATIONS DIRECTOR

- Ensure all the Associations internal communications are met and communicated in a timely manner to the Association members.
- Develop a comprehensive communication plan to provide regular updates to the Association members including newsletters and email updates.
- The communication plan shall lay out the processes for the flow of communication, i.e. communication from the Board to the members, communication between the Vice President of Hockey Operations, Hockey Directors and Head Coaches, communication between the Volunteer Director and the Team volunteer coordinators and parents, communication between the Fundraising Director and the volunteers for the events and team responsibilities and overall communications.
- Maintain website and ensure the site is functioning properly. Examine and analyze site traffic as necessary.
- Coordinate social media involvement by posting content, photos and videos.
- Ensure the web server, hardware and software are operating accurately.

(continued on page 3)

Upcoming Board Positions (continued)

FUNDRAISING DIRECTOR

- Develop a fundraising plan with the Board to cover all Association budget expenses that are not covered through registration fees for the current and upcoming hockey season.
- Determine the number of volunteers that will be required to work the planned fundraising events and forwards the request to the Volunteer Director.
- Upcoming Board Positions
Oversee the planned fundraising events and if required establishes committees to finalize event details and coordinate event tasks.
- Act as main contact with AGLC concerning fundraising events that come under AGLC jurisdiction.
- Coordinate with the Treasurer to ensure all AGLC rules and regulations are met and the proper documentation is prepared and submitted.

ICE ALLOCATOR

- Report directly to the Vice President of Hockey Operations.
- Review the past season's ice requirements, forecasts next season's ice requirements, and presents it to the Vice President of Hockey Operations.
- Assist the Tournament Director in establishing ice allocation for all SWKC tournaments.
- Buy and cancel all SWKC ice rentals.
- Ensure the accuracy of all invoices of all ice rentals and a timely submission of invoices.
- Liaise with the KC Ice Allocator and Edmonton Hockey Ice Allocator.
- Arrange ice for hockey camps including conditioning camp and spring training camp.
- Establish the means of monitoring "empty ice" and report all "empty ice" to the Vice President of Hockey Operations.



Your comments are very important to us. Please complete the survey by February 11, 2019. The link to complete the survey was emailed to you or can be completed by clicking the "Survey" button on the website.

Spring Camp Feedback

Southwest KC is looking to put on a Spring Hockey Skills Development Camp open to players from both organizations. It would tentatively start a couple of weeks after the season ends and run for 8 weeks. It would be a once a week ice time with the kids being divided into their respective divisions of Initiation, Novice, Atom, and Peewee. The focus of the camp would be

on power skating and offensive skill development (shooting skills and passing). What we need from you at this time is to give us some feedback.

Please email Jeff Landry at jefflandry@shaw.ca by Friday, February 15, 2019 if your child would be interested in possibly attending, what level they currently play on, and rank the following possible ice times from

most favourable to least; week nights (Monday through Thursday, weekend evenings (Friday through Sunday), or weekend mornings. Please get back to Jeff as soon as possible so that ice times can get booked.

SOUTH WEST KC MINOR HOCKEY ASSOCIATION

PO Box 36540
McTaggart PO
Edmonton, AB
T6R 0T4

Admin@SouthWestKC.ca